



Document	Training Report	Release	17/08/26 V1.0
Project	BRN WMS	Project code	200-WMS-26-001-00
Project period	05/01/26–24/08/26		

1. Training information

Topic	Details
Training date	Not yet scheduled
Location	Not yet determined
Trainer	Thanakorn Sathitwitayakul (Developer); no dedicated trainer role is currently assigned
Training organizer	Apirach Supattaratpateep (Project Manager)
Expected attendees	Not yet determined — expected to include Owner/Admin, Staff, and Viewer role representatives per company

3. Planned curriculum

Derived from the Software User Documentation (work product 18):

No.	Topic
1	Accessing the system and role-based access overview
2	Dashboard orientation
3	Master data setup (warehouse, storage/bin, product, contact)
4	Inventory and warehouse operations (stock-in, stock-out, transfer, barcode)
5	Sales workflow (quotation → order → invoice → return)
6	Purchasing workflow (request → order → invoice → supplier return)

No.	Topic
7	Finance and accounting (receipts, payments, journals, GL)
8	Document numbering and status lifecycle
9	Notifications
10	Reports (filter, view, print, export)

4. Result

No result to report — training has not yet occurred. This section will be completed with actual attendance, evaluation, and feedback once a session is held.

5. Recommendation

Schedule training after Test Report execution (work product 16) and before the customer validation session (work product 22), so trained users can meaningfully participate in validation walkthroughs.

6. Approval

Prepared by

Name: Apirach Supattaratpateep

Role: Project Manager

Signature: _____

Date: _____

Reviewed by

Name: Thanakorn Sathitwitayakul

Role: Developer

Signature: _____

Date: _____

Reviewed and authorized by

Name: Seri Viriyasakultorn

Project roles: Project Sponsor / Customer Representative / Authorized Approver

Position: Managing Director

Company: B.R.N. Enterprise Co., Ltd.

Signature: _____

Date: _____